# DRAFT MINUTES OF THE GOOD SHEPHERD WITH ST PETER

## ANNUAL PAROCHIAL CHURCH MEETING

**Meeting held at Good Shepherd 28th April 2019**

**Present:** 30 people attended the meeting and it was chaired by Allison Streetly.

**1. Opening Praye**r – led by Bridget Shepherd

**2. Apologies**

Apologies received from – Richard Evans, Henry Whyte, Nick Shepherd, Gladys Ekpo-Daniels, & Chris Asker.

**3. Minutes**

There being no amendments, the minutes of the last APCM held on 29th April 2018 were accepted as a correct record. There were no questions.

* Proposed : John Murray Seconded: Catrin Cox

This was passed unanimously.

**4. Vestry Meeting**

**a) Election of wardens**

There are two people willing to serve as church warden, Jo McCrone and Alyson Stebbings, our current church wardens.

Joanne McCrone was nominated as a warden for GS.

Proposed: John Murray Seconded: Adriaan Goosen

Angela Stebbings was nominated as a warden for SP.

Proposed: John Murray Seconded: Adriaan Goosen

There being no other candidates. Allison declared them elected unopposed and thanked them for their willingness to serve as church warden.

**5. Parish APCM**

Allison summarised the Aims and Purposes, Objectives and Activities & Achievements and Performance sections from the Annual report. These are part of the legally required elements of an Annual Report Allison thanked everyone involved.

**i) Electoral Roll**

This year there was a full revision of the electoral roll.

As at April last year, the electoral roll stood at 121. 38 people have been removed and 34 new electoral roll applications have been received so the figure now stands at 117. There are a number of regular attenders who didn’t manage to return their forms on time in spite of several reminders.

Allison thanked Roz and Mandy for their work on the electoral roll.

**ii) PCC Secretary Report**

PCC Secretary report by Sue Tearle was circulated. No questions.

Sue is stepping down as secretary. Bridget thanked Sue for her time as Secretary and presented her with a gift.

**iii) Annual Accounts for 2018 &**

**iv) Financial Report for the year ended 31st December 2018**

The accounts were presented. There was a small surplus for the year. We also received a substantial legacy from Eunice Saville. The surplus was £9k without the legacy and £122k with it.

Income – Planned giving is up by just under 10% for which we are grateful. Hall hire is also a significant contributor to our income. Thanks go to our hall hire team both at GS and SP who keep our buildings well occupied.

Expenditure – We have been able to increase our contribution to the diocese and so move closer to becoming self-reliant. We have moved our gas to Parish Resources, which is environmentally friendly and more cost effective.

Our reserves are kept at 3 months of real expenses.

The accounts have been independently examined by John Howard, who we thank.

Questions

1. It costs about £80,000 a year to provide one member of clergy. Why is our contribution £51,000?

Each parish decides what to give. We are keen as a growing parish to increase what we give and move towards becoming self-reliant. We also want to maintain our buildings and there will be some large outgoings this year.

We have already moved from £48k to £51k and will move to £60k this year, which is a large step in the right direction.

1. Is there provision for growing a building fund?

There is a maintenance provision in our 2019 budget plus specific budget items for sizeable projects including the re-pointing etc. The parish room roof has proved to be twice as expensive as that budgeted. It is planned to put together a team to look after our buildings, to include both practical matters plus immediate and future maintenance requirements.

1. Do we invest our funds in longer term investments?

Our funds our invested in the CCLA at present which gives a reasonable return.

We also need access to funds for the projects this year.

Adriaan thanked the Finance team for their hard work, particularly Roz, Yi & Conway.

The Accounts were accepted.

**v) Deanery Synod Report**

The Deanery Synod report was circulated.

Allison explained that our Deanery of East Lewisham is made up of representatives from 13 parishes.

This year there were 3 meetings, one on lay leadership and lay ministry, one on ministry at the end of life and one on disability and inclusion. There were no questions.

**vi) Warden Report GS**

GS Warden report by Jo McCrone was circulated.

Jo thanked the Deputy Warden team, Conway Tearle, Nigel Drew, John Murray and Richard Evans.

Clare Hopkins will be joining the team.

No questions.

**vii) Warden Report SP**

SP Warden report by Angela Stebbings was circulated. No questions.

The foodbank is hosted at St Peters.

**viii) Safeguarding Report**

Safeguarding report was circulated. Nothing to add to the report.

Thanks go to our safeguarding officers Laurie Stuart and Catrin Cox.

**ix) Elections**

**1) Sidespeople**

The following list of sidespeople were elected:

Nana Annan (St Peter's)

Yi Baylis

David Dannreuther

Gladys Ekpo-Daniels

Alistair Ford

Ruth Gross (St Peter's)

Clare Hopkins

Sue King

Allison Streetly

Sue Tearle

Conway Tearle

Gail Treves-Brown

Cherry Murdoch

The Deputy wardens are Conway Tearle, Nigel Drew and John Murray. John will be the senior deputy church warden.

 Proposed: Laurie Roberts Seconded: Elizabeth Bentley Unanimous.

Thank you to all our sidespeople for making our churches welcoming and accessible.

**2) Deanery Synod**

Deanery synod members are elected for a three-year term and there is one year left to go, so no need for an election.

Our deanery synod members are Rebekah Fowle, Allison Streetly and Richard Evans.

**3) PCC**

Our electoral roll membership this year allows us to elect 12 PCC members, with up to one third set aside for St Peters. If the St Peters places are not filled, they may be filled by members from the Good Shepherd. We are not obliged to elect 12. We can also co-opt up to two members.

Last year we agreed to move from a 1-year term to a 3-year term with a third being elected each year on a rolling cycle.

There are 7 people standing.

The following were all validly nominated and seconded prior to the APCM and were elected unopposed:

Good Shepherd

Conway Tearle

John Murray

Adriaan Goosen

Yi Baylis

Catrin Cox

James Murdoch

Peter Watson

St Peters

Abel Wali

Further to the decision last year to move to three year terms of elections, at the next PCC meeting in May lots will be drawn to determine which members will serve one year, which will serve two years, and which will serve three years. This will ensure that a third of places on the PCC come up for renewal each year.

We minute our thanks to those who are stepping down for their service on the PCC.

In addition to the above, the clergy team, churchwardens and Deanery Synod representatives form the PCC for the next term.

**4) Independent Examiner**

John Howard has served as our independent examiner for this year. Those present agreed that the PCC should appoint an Independent Examiner during the course of the year.

 Proposed: Roz McCutcheon Seconded: John Murray Unanimous.

Sarah Simpson then prayed for the elected Wardens and PCC members.

**x) Vicar’s reflection**

Bridget drew attention to the Vicar’s Remarks in the Annual Report.

She also reminded people that she will be taking a sabbatical from 17th June to 12th August 2019. She then circulated an information sheet about why clergy are encouraged to take sabbaticals.

**xi) AOB**

Catrin Cox mentioned that Youth Alpha was taking place this term and asked that we include it in our prayers.

David Dannreuther asked if there is a Risk Register for the PCC. There isn’t at present. David offered to put a draft together.

James Murdoch asked if a draft of the APCM minutes could be provided both to the PCC and the wider congregation shortly after the meeting for those who were unable to attend.

 Proposed: James Murdoch Seconded: John Murray Unanimous.

Jo McCrone thanked Sarah and her family and Bridget and her family for all they do for us.

The meeting closed at 12:40

**Future Dates:** The next PCC meeting is on Tuesday 14 May. The Archdeaconry Service is on Thursday 16 May, 8pm at Southwark Cathedral.