

PCC Minutes 10<sup>h</sup> July 2019

Item	Subject	Decision/Actions
1	The meeting opened in prayer at 20.10 hrs	
2	<p><i>Present:</i> Rev Sarah Simpson, Allison Streetly, Peter Watson, John Murray, James Murdoch, Angela Stebbings, Adriaan Goosen, Conway Tearle, Jo McCrone, Yi Baylis, Catrin Cox,  <i>Apologies for Absence:</i> Rev Bridget Shepherd            Richard Evans, Rebekah Fowle  <i>Absent:</i> Abel Wali</p>	
3	Declarations of Interest: John declared his interest in the Fair Trade stall proposal in that his partner is Gail who is currently running the stall as a business.	
4	Acceptance of AOB: a) General Synod Election b) Weigall Road	
5	Minutes for 10 <sup>th</sup> June 2019 accepted as a true record. Proposed Adriaan, Seconded John. All in favour	Carried
6	<p>Matters Arising from Minutes</p> <p>There were no new Matters Arising apart from Action items identified in the Agenda.</p> <p>Actions from 10/6/19 and o/s actions from previous PCCs where not an agenda item:</p> <p><u>Action:</u> James to email PCC that awayday date set as Oct 5<sup>th</sup></p> <p>James had circulated and, based on response, surveyed PCC for alternative dates. The only dates where the Vicar and Churchwarden could attend were 30<sup>th</sup> November (13 votes), 2<sup>nd</sup> November (9 votes) and 23<sup>rd</sup> November (9 votes)</p> <p><u>Action:</u> Review Cycle of topics by August Standing Committee</p> <p><u>Action:</u> include Deanery Synod dates in forward plan when known – Action James</p> <p><u>Action:</u> reply to Diocesan Secretary by 26<sup>th</sup> June (cc Deanery Synod members – Action James</p> <p><u>Action:</u> Bridget to inform Archdeacon of decision to make a contribution of £60k for 2020</p>	<p>New date of 30<sup>th</sup> November agreed subject to Vicar’s reconfirmation on return from sabbatical.</p> <p>Ongoing</p> <p>Ongoing (not yet known)</p> <p>Done</p> <p>Done</p>

	<p><u>Action:</u> Adriaan to submit any corrections to Parish Finance Dashboard and 2018 Return of Parish Finance (if not done already)</p> <p><u>Action:</u> Finance Committee to propose a 5 year plan to reach a parish contribution level equivalent to the cost of clergy – Adriaan/FC Amended to “propose a draft 5 year plan” and clarified to ensure that the plan is holistic, not just financial, including how we get to target and the team can draw on resources outside the FN Committee.</p> <p><u>Action:</u> Finance Committee to investigate and propose improved process for checking and reconciling payments – Adriaan/FC</p> <p><u>Action:</u> Adriaan to ask David Dannreuther to include on Risk register</p> <p><u>Action:</u> The Building Team are identifying work to be done in the next 5 years</p> <p><u>Action:</u> Safeguarding Sunday – Bridget/Sarah</p> <p><u>Action:</u> Safeguarding statement approval display – Bridget/Mandy</p> <p><u>Action:</u> remaining PCC members to send Trustee eligibility forms to The PCC Secretary By end of PC meeting only Richard, Abel and Rebekah o/s plus 2<sup>nd</sup> signature from Bridget.</p> <p><u>Action:</u> defibrillator to be added to the agenda for September PCC - Ongoing</p> <p><u>Action:</u> Highlights of results of Asbestos report to be fed back to PCC</p>	<p>Corrections Done, Return due by next PCC</p> <p>Clarified, due for October PCC</p> <p>Priority, due for Standing Committee in August</p> <p>Done</p> <p>Ongoing</p> <p>Done in that agreed for 19/1/20</p> <p>Done</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing, John Saville has action, only highlights to be given to PCC</p>
7	<p>MAP Review – led by Sarah</p> <p>The Map was developed in the Autumn of 2017 to help guide us in our mission and ministry by developing our values and priorities. The PCC role into small groups each to discuss a mission priority area and consider i) what as been done or is planned under the mission priority area? ii) what fruit has been seen and iii) any questions, concerns, suggestion or additions?</p>	<p><i>Action: Each sub-Group to summarise their reflections in an email to Sarah and Sarah to consolidate their verbal and written reflections into one (see below)</i></p>

	There was a verbal feedback from each group and it was agreed that each group would send aide memoirs to facilitate Sarah putting together a summary.	
8	<p>Fair Trade Stall Proposal – led by Adrian</p> <p>A paper was presented by Gail Treves-Brown (guest) and Adriaan suggesting that the the equipment and stock of Fair Trade Stall, currently a private enterprise, be bought out by the PCC and that the Fair Trade stall should be run as a church owned trading enterprise but still managed by Gail. It was agreed that the PCC agree the proposal in principle subject to a) a successful Risk Assessment and b) clarification on bank accounts and bookkeeping. Proposed Adriaan, Seconded Catrin. All in favour.</p>	<p><i>Action: Jo to carry out Risk Assessment on Fair Trade stall both under current arrangement and under new proposal.</i></p> <p><i>Action Adriaan to clarify use of back accounts and accounting for new proposal.</i></p>
9	No items 9-12	
13	<p>Safeguarding</p> <p>No matters reported to the PCC</p>	
14	<p>Health &amp; safety update</p> <p>No matters reported to the PCC</p>	
15	<p>GDPR Compliance</p> <p>No matters reported to the PCC</p>	
16	<p>Correspondence</p> <p>No matters reported to the PC</p>	
17	<p>AOB</p> <p>i) General Synod Election Allison reported that Deanery reps had received notice that the election for 2 General Synod members would take place on 30<sup>th</sup> August and that nominations, signed by 2 Deanery Synod members, should be received by 2<sup>nd</sup> of August</p> <p>ii) Weigall Road Angela gave a verbal report on the Weigall Road property both regarding ongoing small Maintenance issues and the relationship with and the expectations of the tenant. In summary there are continuing minor problems, which a freeholder or long term lease holder would</p>	<p><i>Action: anybody interested in standing for General Synod, or suggesting someone else, should contact Deanery Synod Reps (Allison, Richard or Rebekah) in good time before 2<sup>nd</sup> August.</i></p> <p><i>Action: Angela to compose a list volunteer lists for a Weigall Road Maintenance volunteer register; others to send Angela suggested names.</i></p>

	<p>normally fix themselves, and a strong expectation from the tenant that the landlord deal with such promptly. This has led to some friction and in some cases a near breakdown of relations between the tenant and those attempting to fix. James, supported by Adriaan, as a former landlord under short term tenancy agreements suggested that the tenants expectation may well seem unreasonable but may be correct in law and are certainly common – subject to checking the lease. It was generally felt that a new list of folk that Angela could call upon for Maintenance issues be tried before any professional agents engaged. A number of folk volunteered or were suggested.</p>	
18	<p>Date of next meeting Monday 9th September 2019 – Items include review of MAP and Fair Trade Stall proposal. [Standing Committee - Weds 28th August 2019]</p>	
19	<p>The meeting ended in prayer around 21.50hrs.</p>	

### **MAP Feedback from PCC discussion**

We took some time to review our MAP document and see where we had made progress and any concerns about how things are going. There are many areas where we have seen action and where fruit is starting to be seen. The MAP has been updated to include some of the fruit which has been noted.

#### **MP 1 – All are welcome**

The Circle the City walk was very positive and a range of people spoke to new people. St Peter's has made good space for the children – involving them in services and the adults are accepting child-friendly ways of doing things. Bereavement group works well and perhaps we **can think of something to support carers, particularly carers of dementia relatives?**

#### **MP 2 – All have space to grow in faith**

A good balance is being struck of the different worship styles and service styles. The evening service is developing nicely and Youth Alpha was well received by those who participated. The new homegroups are slowly becoming established. There is a **concern around provision for Children's church and more leaders need to be found.**

#### **MP 3 – All are called to serve**

Volunteers are a scarce resource – how do you best use and empower them?  
Are we creating opportunities for Young people to volunteer?  
Is there something we can learn from other churches in the deanery and are there ways we can engage more in deanery activity?

#### **MP 4 – All find a place to belong**

We are moving in the right direction with belonging. There are more places to feel belonging – Homegroups, evening service, Wednesday MP, Meditation group, Community lunches. The homegroups are good for those who are in them but they are not representative of the church. We would like to move beyond belonging and get to the place where people feel ok to be vulnerable and reach out if they need help. There is a concern that after church coffee is still 'like minded people talking to like minded people' rather than crossing boundaries.

#### **MP 5 – All Reach out**

Foodbank is going well – may need a review at some point particularly if the situation with AFRIL changes. The ESOL classes could be a great new opportunity to reach out and serve. We have invested in partnerships with schools which is developing the relationship and strengthening the links.